

AUBREY WILSON

CONTACT

📞 208-651-6265

✉ aubreypatriciawilson@gmail.com

WORK EXPERIENCE

DEPUTY STAFF DIRECTOR

Committee on House Administration | January 2023 - present
U.S. House of Representatives, 118th Congress

- Built and directly manage a team of six staff, while offering additional support to the Staff Director to ensure engaged, effective management of a 30+ person team
- Continuing leadership of the oversight functions and policy arm of the committee, and implementing the strategic plan I authored the previous year
- Organizing full team collaboration to successfully host two policy-focused congressional hearings each legislative week
- Establishing and maintaining strong bipartisan relationships across the House, Senate, and outside stakeholders to ensure rapid responses to issues that arise and long-term institutional solutions that de-politicize operations

DIRECTOR OF OVERSIGHT AND MODERNIZATION

Committee on House Administration | December 2020 -January 2023
U.S. House of Representatives, 117th Congress

- Drove the creation of this position, bridged previously siloed jurisdictions to increase impact, and developed management responsibilities and team structure
- Directed the committee's oversight of 25 internal departments and three House Officers to foster institutional cohesion, accountability, and customer service
- Managed a team of two to ten staff dependent upon project to ensure effective and efficient completion of tasks and service to high-profile stakeholders
- Led policy briefings for Members in preparation for hearings, meetings, and events
- Liaised between two committees with overlapping jurisdiction to settle disputes and manage implementation of initiatives
- Proactively researched, authored, and designed the committee's first strategic plan for an upcoming Congress to lay groundwork for a successful transition

CONGRESSIONAL FELLOW

Committee on House Administration | January 2020 - December 2020
U.S. House of Representatives, 116th Congress

- Strategic lead and manager of an initiative to holistically map institutional modernization initiatives across the House of Representatives
- Managed key relationships with internal and external stakeholders to maintain inclusive involvement, buy-in and community of support
- Established a productive culture and relationship between two committees of overlapping jurisdiction to settle disputes and foster cooperation

MANAGER, FEDERAL AFFAIRS DIRECTOR, AMERICAN INSTITUTIONS NETWORK

R Street Institute | June 2018 - January 2020

- Initiated robust federal engagement to promote the organization's policy teams and build long-term brand awareness, partnerships, and policy changes
- Organized and hosted a monthly gathering of 40+ policymakers, scholars, and Hill staff, along with other professional events to drive engagement on Capitol Hill
- Communicated policy staff's ideas to Congress through creation of one-pagers, policy studies, op-eds, and engagement with other forms of media as requested
- Monitored current events to identify opportunities for engagement by policy teams across the organization and authored rapid-response analysis
- Fostered and maintained strong relations with coalition partners to brainstorm initiatives and identify areas of partnership and collaboration

LEGISLATIVE ASSISTANT, INTERN COORDINATOR

U.S. House of Representatives, 114-115th Congress | May 2015 - June 2018

- Managed policy portfolio including Government Operations, Education, Welfare, Labor, Commerce, Small Business, Transportation & Infrastructure
- Authored original legislation and official letters to party leadership and agencies
- Represented the Congressman in constituent and stakeholder meetings
- Researched and authored legislative vote recommendations

PERSONAL PROFILE

I love the challenge of identifying solutions to make teams and organizations work smarter. I approach inefficiencies with creativity and the willingness to learn, bringing differing opinions together to build long-lasting improvements.

I thrive on detail-oriented products, positive atmospheres, high expectations, and re-thinking old ways of doing things.

EDUCATION

B.A. POLITICAL ECONOMICS

Hillsdale College / 2015
cum laude

Minor: History

Organizational Clubs:

- ENACTUS: Business Economics
- PRAXIS: Political Economics

EXPERTISE

Team Management

Relationship & Coalition Building
Organization

Project Management

Strategic Modernization

Communication

Internal U.S. House Operations

Graphic Design

REFERENCES

JANET SCHWALB

DEPT. STAFF DIRECTOR
DIRECTOR OF ADVICE AND GUIDANCE
CMTE. ON HOUSE ADMINISTRATION
(703) 963-0018

CAROLINE KITCHENS

FMR. DIRECTOR OF GOVERNMENT
AFFAIRS, R STREET INSTITUTE
(919)830-3140

AT JOHNSTON

SENIOR PROFESSIONAL STAFF
CMTE. ON HOUSE ARMED SERVICES
(703)629-2175